1. Purpose and Requirements
The following guidance document establishes the requirements for the use and customization of safety signs at Cornell University. Safety sign templates have been developed to aid University personnel in providing safety information and labeling real or potential hazards. This guidance document and the corresponding safety sign templates are compliant with the Occupational Safety and Health Administration’s (OSHA) specifications for accident prevention signs and tags.

2. Scope
This guidance document applies to the installation of new safety related signage.

3. Responsibilities
All personnel who use safety signage shall follow the guidelines established in this document to ensure effectiveness of signage and compliance with OSHA standards. Environmental Health and Safety will maintain the signage templates to ensure that they are compliant with current OSHA regulations. University personnel shall use these signage templates if potential hazards or specific instructions are necessary to protect faculty, staff, students, or visitors.

4. Procedure Instruction
If applicable OSHA regulations apply, these signs are not to be used in lieu of fall protection, guards, covers, or other required safety protections.

There are four types of signs available for use based on the level of hazard that exists or instruction needed:

4.1 Danger Signage
Danger signage is to be used when there is a hazardous situation which, if not avoided, will result in serious injury or death.

Danger signage template: [https://sp.ehs.cornell.edu/osh/occupational-safety/other-resources/Documents/HS_TMP_DangerSignTemplate.docx](https://sp.ehs.cornell.edu/osh/occupational-safety/other-resources/Documents/HS_TMP_DangerSignTemplate.docx)

4.2 Warning Signage
Warning signage is to be used when there is a hazardous situation which, if not avoided, could result in serious injury or death.

Warning signage template: [https://sp.ehs.cornell.edu/osh/occupational-safety/other-resources/Documents/HS_TMP_NoticeSignTemplate.docx](https://sp.ehs.cornell.edu/osh/occupational-safety/other-resources/Documents/HS_TMP_NoticeSignTemplate.docx)

4.3 Caution Signage
Caution signage is to be used when there is a hazardous situation which, if not avoided, could result in minor or moderate injury if not avoided.

Caution signage template: [https://sp.ehs.cornell.edu/osh/occupational-safety/other-resources/Documents/HS_TMP_CautionSignTemplate.docx](https://sp.ehs.cornell.edu/osh/occupational-safety/other-resources/Documents/HS_TMP_CautionSignTemplate.docx)
4.4 Notice Signage

Notice signage is to be used for information considered important but not directly hazard related (e.g., security, hygiene, equipment or property damage).

Notice signage template: https://sp.ehs.cornell.edu/osh/occupational-safety/other-resources/Documents/HS_TMP_NoticeSignTemplate.docx