Project: ___________________________ Date: ___________________________

Identify
- Hazards
- Voltage levels involved
- Skills required
- Any "foreign" (secondary source) voltage source
- Any unusual work conditions
- Number of people needed to do the job

Ask
- Can the equipment be de-energized?
- Are backfeeds of the circuits to be worked on possible?
- Is a standby person required?

Check
- Job plans
- Single-line diagrams and vendor prints
- Status board
- Information on plant and vendor resources is up to date
- Safety procedures
- Vendor information
- Individuals are familiar with the facility

Know
- What the job is
- Who else needs to know — Communicate!
- Who is in charge

Think
- About the unexpected event . . . What if?
- Lock — Tag — Test — Try
- Test for voltage — FIRST
- Use the right tools and equipment, including PPE
- Install and remove temporary protective grounding equipment
- Install barriers and barricades
- What else . . . ?
- What is the exact work location?
- How is the equipment shut off in an emergency?
- Are the emergency telephone numbers known?
- Where is the fire extinguisher?
- Are radio communications available?

Prepare for an emergency
- Is the standby person CPR trained?
- Is the required emergency equipment available?
- Where is it?
- Where is the nearest telephone?
- Where is the fire alarm?
- Is confined space rescue available?