The Cornell University Respiratory Protection Program establishes procedures and requirements to follow for entry into the program. The goal of the Respiratory Protection Program is to protect University employees and students who may inhale hazardous substances or work in hazardous atmospheres.

This document describes the procedure for obtaining required respirator medical clearance evaluations for personnel requiring respiratory protection at Cornell facilities not located within reasonable driving distance of the Ithaca campus.

**Procedure:**

1. Each employee and student whose duties require the use of a respirator will be required to complete a Respirator Request Form (HS12F_001). A link to this form can be located at: [Cornell University Respiratory Protection Program](#).

2. Cornell Health Occupational Medicine will set up a virtual appointment where the Respirator Medical Questionnaire will be filled out on a secured server
   
   A. The Questionnaire will be reviewed by Cornell Health Occupational Medicine to determine if a medical examination or additional medical screening tests are needed.
      
      i. If an examination and/or additional screening tests are needed:
         
         1. Cornell Health Occupational Medicine will identify a qualified occupational medicine provider(s) in the preferred city of the requestor who is able to provide the needed services.
         
         2. Cornell Health Occupational Medicine will contact the requestor to provide the information for the selected provider and advise the requestor to make an appointment and financial arrangements directly with the selected provider.
         
         3. An information release form from Cornell Health will be sent to:
            
            - The requestor to sign and send back to Cornell Health
            - The selected occupational medicine provider to fill out.
         
         4. The Memorandum of Understanding will be given to the selected provider from Cornell Health.
         
         5. Cornell Health Occupational Medicine will review the documentation provided by the selected occupational medicine provider
            
            - Use of the respirator will be determined at this step
         
   3. Cornell Health Occupational Medicine will send the medical clearance notification to the requestor, the requestor's supervisor, the Respirator Program Administrator and the Facility Health and Safety contact.
   
   4. Once approved the requestor must take the assigned Respiratory Protection Training and schedule a respirator fit test with their Facility Health and Safety Contact.
   
   5. Training and fit testing must be conducted annually to stay compliant with the Respiratory Protection Program.

For additional information about the Cornell Respiratory Protection Program, please visit [Cornell University Respiratory Protection Program](#) or contact Environmental Health & Safety at (607)255-8200