

 <p>Cornell University Environmental Health and Safety</p>	<p>Asbestos Incidental Disturbance and Emergency Response</p>	<p>SOP</p>
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1. Purpose and Requirements

To ensure proper response to the disturbance of Asbestos Containing Material (ACM) or Presumed Asbestos Containing Material (PACM).

2. Scope

This procedure applies to the Ithaca Campus and remote facilities.

3. Responsibilities

3.1 Environmental Health and Safety

- 3.1.1 Establish and maintain the asbestos incidental disturbance Standard Operating Procedure
- 3.1.2 Respond to employee and student asbestos concerns
- 3.1.3 Establish secure area by installing barrier tape, signage to close area/space from being accessible.
- 3.1.4 Contact EMCS for status of damaged material.
- 3.1.5 Conduct investigation of incidental disturbance to identify cause and actions to prevent future occurrence.
- 3.1.6 Log incidental disturbances including root cause and corrective actions

3.2 Zone/Facility Manager/Coordinator

- 3.2.1 Understand how to access on-line asbestos inventory information for their building
- 3.2.2 Contact the asbestos coordinator when informed of ACM or PACM disturbance
- 3.2.3 Ensuring ACM or PACM disturbances are properly secured to prevent further disturbance of ACM/PACM and further contamination.

3.3 Energy Management and Control System (EMCS)

- 3.3.1 Responsible for contacting on-shift mechanic and relaying known asbestos information during emergency situations such as water pipe failure
- 3.3.2 Responsible for contacting on-call Asbestos Coordinator when directed during emergency situations

3.4 Asbestos Coordinator

- 3.4.1 Maintain up-to-date records of material testing and provide additional asbestos inventory information when possible incidental disturbance has occurred
- 3.4.2 Responsible for contacting and scheduling the Asbestos contractor to abate incidental disturbance
- 3.4.3 Ensuring notification to NY State Department of Labor of incidental disturbance as required by Code Rule 56.

3.5 Employee

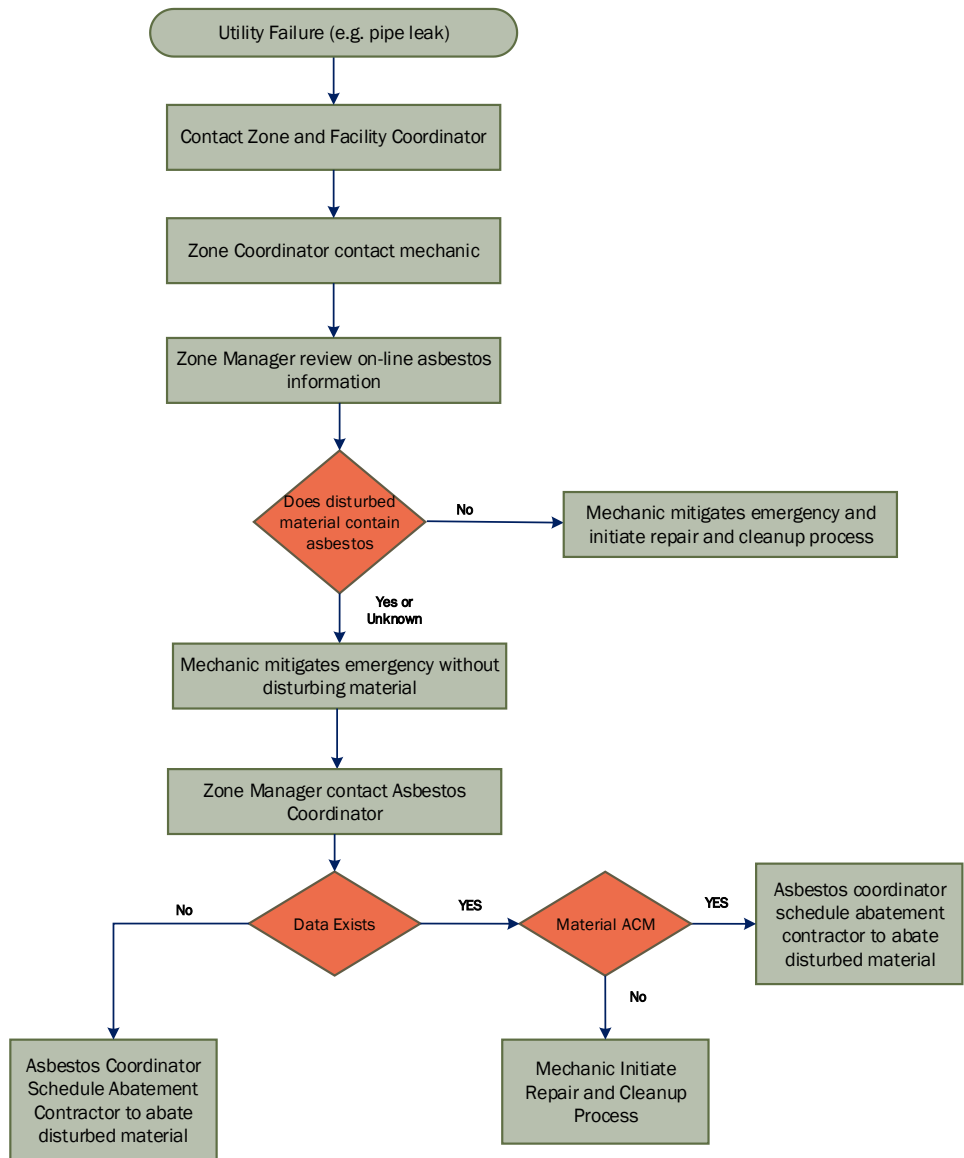
- 3.5.1 Do not attempt to clean up the ACM or PACM
- 3.5.2 Immediately vacate the room and restrict access to the room using signage and barrier/caution tape
- 3.5.3 Report the incidental asbestos disturbance to Customer Service, supervisor, and/or facility coordinator during normal working hours
- 3.5.4 Outside normal working hours contact EMCS @ 255-5322 and state that you have an asbestos

incidental disturbance

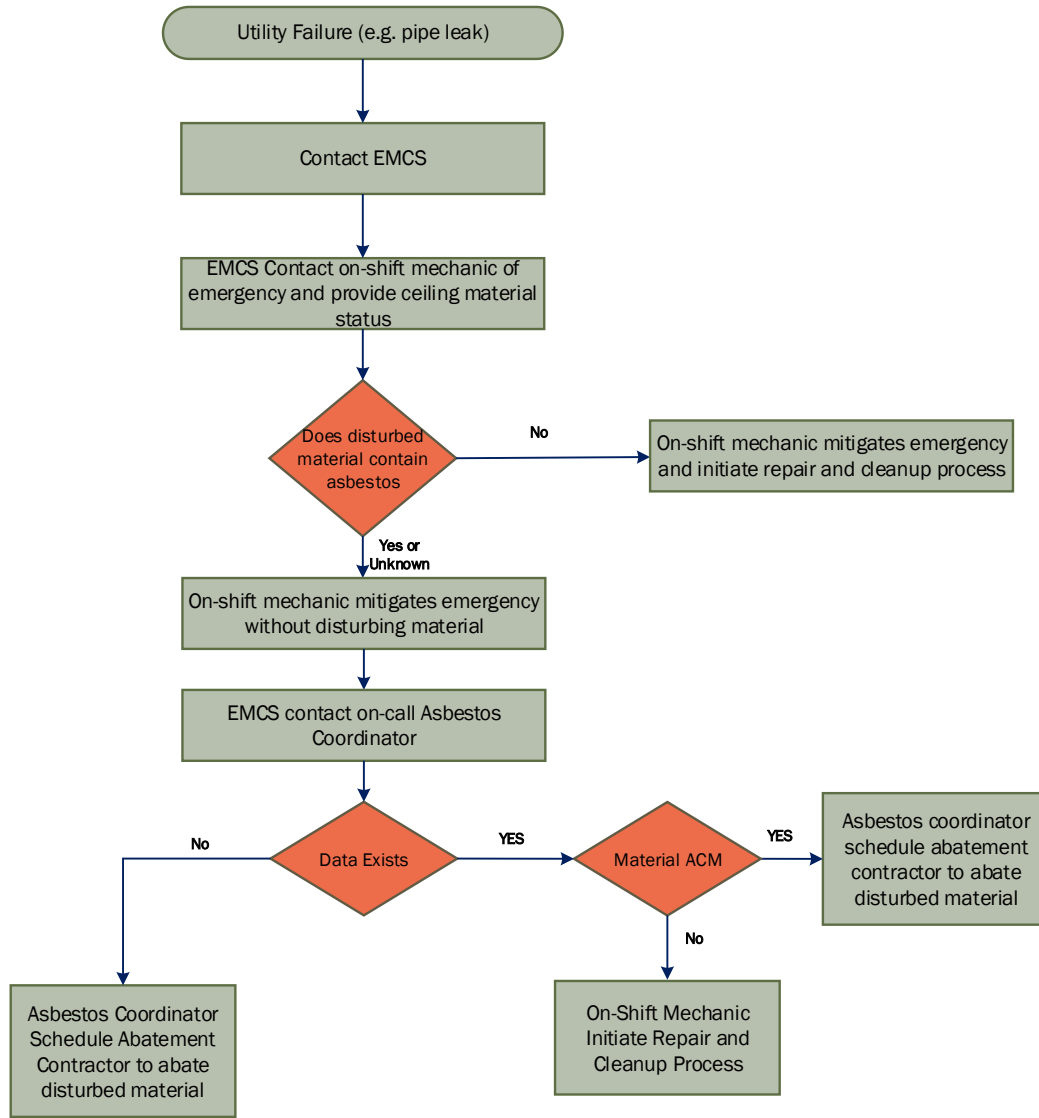
4. Definitions

- 4.1 Incidental disturbance - the unintentional disturbance of asbestos containing material (ACM) or presumed asbestos containing material (PACM).
- 4.2 Asbestos Containing Material (ACM) – Any material containing greater than one percent (1%) of asbestos.
- 4.3 Presumed Asbestos Containing Material (PACM) – All thermal system insulations and surfacing material found in buildings constructed no later than 1980. PACM is considered to be ACM unless proven otherwise by appropriate bulk sampling and laboratory analyses.

5.0 Emergency Disturbance (Normal Working Hours)



6.0 Emergency Disturbance (Off Hours)



7.0 Incidental Disturbance EHS/FM-Administration Response

