Fire Emergency

1. **REPORT**
   - Alert others in the immediate area and evacuate the room.
   - If present, activate a fire alarm pull box on your way out of the building.
     - The fire department is automatically notified.
   - CALL 911 from a safe location
     - Report the location and size of the fire

2. **CONFINE** THE FIRE BY CLOSING THE DOOR TO THE ROOM.

3. **EXIT** VIA THE NEAREST SAFE ESCAPE ROUTE
   - Feel Door Knob and Upper Part of the Door - do not open the door if either are hot.
   - Open door slowly if it is cool, be ready to close if smoke or heat is present.
   - Walk, do not run to the exits. Always use stairwells to exit the building, do not use elevators.

4. **MOVE** TO YOUR EMERGENCY MEETING SITE
   - Move away from the building
     - If you are unable to leave the building due to a physical disability:
       - Go to the nearest protected area where there are no hazards.
       - Use a telephone to call Cornell Police at 911 from any campus phone (or 607-255-1111 from cell phone), or use other means to advise them of your situation.
       - Give your name, your location and room number.
       - If unable to call, signal out the window to on-site emergency responders.
       - One person may remain with you if they wish to assist you.
   - Report any missing or trapped people to the emergency responders.

Medical Emergency

1. **PROTECT** VICTIM FROM FURTHER INJURY
   - Remove any persistent threat to the victim. Do not move the victim unnecessarily.

2. **CALL 911** TO OBTAIN EMERGENCY MEDICAL CARE
   - Report the location of the person and the nature and extent of injuries.
   - CALL from a safe location

3. **PROVIDE FIRST AID** IF YOU HAVE APPROPRIATE TRAINING

Police Emergency

1. **PROTECT YOURSELF** FROM HARM
   - Attempt to remove yourself from any danger.

2. **CALL 911** TO OBTAIN POLICE ASSISTANCE
   - If possible, call from a safe location.

3. **PROVIDE** THE FOLLOWING INFORMATION TO THE POLICE:
   - Location of Crime
   - Nature of crime & specifics
   - Any injuries
   - Description of suspects
   - Direction of travel of suspects
   - Description of vehicles involved

4. **DO NOT** PURSUE OR ATTEMPT TO DETAIN SUSPECTS

Other Emergencies

1. **EVACUATE** IF NEEDED AND CALL 911 TO REPORT OTHER EMERGENCIES

For more information on Fire Prevention: www.ehs.cornell.edu