



This record must be retained for two years. Physical inventory shall be taken June 30th. Report any loss or theft to EHS.

Department/Lab: _____ Rm. and Bldg.: _____

Date Annual Inventory Checked: _____ Checked By (Name): _____

Needle type: _____ Syringe type: _____

Date	Initial Quantity	Quantity Issued	Balance on Hand	Issued To	Custodian's Initials
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This document is provided to help Cornell staff achieve compliance with the New York State requirement that all needles and syringes be logged, per 10 NYCRR Title: Section 80.133.